**Photographic Images of Children – Consent Form**

Currently the school is working with a Web Designer, creating a new website. Photographs of the school, children etc may be published on the new website, so this letter explains why we need to ask you for your consent to any photographs of your child being taken while at school. When you have read the letter, you should fill in and return the form attached to let us know your wishes.

Generally, photographs for school and family use, and those that appear in the press, are a source of pleasure and pride. We believe they can enhance self-esteem for children and young people as well as their families and so are to be welcomed.

The use of See-Saw is very beneficial to the school and each child has a private account, where only the parent/ carer signed up will see photographs etc. There will be times where photographs of groups/ classes of children will be published and all parents can access this. We need your consent on this issue.

In an age in which digital technology has vastly increased the use and potential misuse of photography we take the view that the risk of a child being identified by a stranger is small that, providing reasonable steps are in place in terms of school security, planning to ensure an appropriate photograph and protecting the full name and contact details of children, the practice of photography for school events by families and the media should continue, however to be mindful and responsible for posting images of other children than your own on social media etc.

**CONSENT FORM – USING IMAGES OF CHILDREN**

**Name of Child:**

Photographs of your child will be taken throughout the school day as part of learning activities etc. We may use these images in our publicity, for example in the school’s prospectus or in other printed publications, as well as on our website. We may also make video recordings for school-to-school conferences, monitoring or other educational use. From time to time, our school may be visited by the media, who will take photographs or film footage.

To comply with new G.D.P.Regulations, we need your permission before we can photograph or make any recordings of your child. Please answer questions 1 to 5 below, then sign and date the form where shown.

**PLEASE RETURN THE COMPLETED FORM TO THE SCHOOL AS SOON AS POSSIBLE.**

**Please circle yes or no as appropriate**

1. May we use your child’s photograph (unidentified) in the school prospectus and other printed publications that we produce for promotional purposes?

**Yes No**

2. May we use your child’s image (unidentified) on our website?

**Yes No**

3. May we record your child’s image (unidentified) on video?

**Yes No**

4. Do you consent to your child’s full name being published with a press photograph? (At the present time, some local newspapers will not agree to publish a photograph without a full name.)

**Yes No**

Signed: ……………………………………………………………………….

 Date: …………………

Name: …………………………………………………………………

(Parent)

**Conditions of School Use**

It is your responsibility to let us know if you want to withdraw or change your agreement at any time.

We, the school, will not use the personal details or full names (which means first name and surname) of any child in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications. We will not include personal e-mail or postal addresses, or telephone, or video, on our website, in our school prospectus or in other printed publications.

If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption, unless we have your agreement. If we name a pupil in the text, we will not use a photograph of that child to accompany the article.

We may include pictures of pupils and teachers that have been drawn by the pupils. We may use group or class photographs or footage with very general labels, such as “a science lesson” or “making Christmas decorations”. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

As the child’s parents/carer, we agree that if we take photographs or video recordings of our child/ren which include other pupils, we will use these for personal and family use only.

St Chad’s understands that where consent has not been obtained from the other parents for any other use, we would be in breach of the G.D.P.Regulations if we used our recordings for any wider purpose.